



Administrative Offices
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**AGENDA FOR THE REGULAR MEETING OF THE MEMBERS OF
THE TROY HOUSING AUTHORITY TO BE HELD IN-PERSON AT THE
MARTIN LUTHER KING ADMINISTRATION OFFICE ANNEX CONFERENCE ROOM
AND REMOTELY VIA ZOOM ON WEDNESDAY, AUGUST 13, 2025, AT 4:30 P.M.**

The meeting will be held in-person at the MLK Administration Office Annex Conference Room and via zoom remotely. Public Comments may be submitted in advance, in writing, through the Rent Collection boxes at all locations or by email to info@troyhousing.org. All such comments must be submitted no later than 3:00 pm on the Tuesday prior to the scheduled Board meeting. All public comments submitted will be shared with the Board of Commissioners prior to the start of the meeting and will become part of the record. The Public is invited to join the meeting in-person at the MLK Administration Office Annex Conference Room or live through Zoom by requesting the link no later than 3:00 pm on the Tuesday prior to the scheduled Board meeting. The link can be requested by calling 518-273-3600 ext. 412 or emailing info@troyhousing.org.

RES. # 25-13 A Resolution authorizing the approval of the minutes of the in-person/remote regular meeting of the Troy Housing Authority held on Wednesday, June 25, 2025.

RES. # 25-14 A Resolution authorizing the Executive Director to execute a contract with Gallivan Corporation to perform full-service landscaping and grounds maintenance services at the Griswold Heights Apartment Complex pursuant to the terms and conditions of the Troy Housing Authority Request for Bid and the proposed vendor's bid response.

RES. # 25-15 A Resolution authorizing the Executive Director to add an additional 5-point weighted preference to the Troy Housing Authority Administrative Plan 4-III.C. Selection Method chapter for families that currently hold an Emergency Housing Voucher (EHV) so that THA can transition the EHV voucher to a tenant based voucher to ensure that the family does not lose their subsidy when the Emergency Housing Program funding terminates.

RES. # 25-16 A Resolution authorizing the Board Chair to execute an employment contract with the selected candidate for the position of Deputy Executive Director as vetted and approved by the Board of Commissioners Finance and Personnel Committee.

OLD/NEW BUSINESS

- A) Discussion of any Old/ New business
~ 2026 Agency Plan~
- B) Executive Director's Report

RESOLUTION DESCRIPTIONS

RES. 25-13 A Resolution authorizing the approval of the minutes of the in-person/remote meeting of the Troy Housing Authority held on Wednesday, June 25, 2025.

Minutes will be reviewed by board members, modified if needed, and then approved by the Board.

RES. 25-14 A Resolution authorizing the Executive Director to execute a contract with Gallivan Corporation to perform full-service landscaping and maintenance services at the Griswold Heights Apartment Complex pursuant to the terms and conditions of the Troy Housing Authority Request for Bid and the proposed vendor's bid response. A bid proposal was issued for full-service landscaping and grounds maintenance services at the Griswold Heights Apartment Complex, and two bids were received. The bids were evaluated by THA Administrative and Legal staff as well as the THA Board of Commissioners Finance Committee, and Gallivan Corporation was determined to be the most responsible bidder. Therefore, Gallivan Corporation is being recommended to the full Board to approve the Executive Director to enter into a contract with Gallivan Corp. for the remainder of the 2025 season as well as the full-year 2026 and 2027 seasons as requested in the Request for Bid scope of work.

RES. 25-15 A Resolution authorizing the Executive Director to add an additional 5-point weighted preference to the Troy Housing Authority Administrative Plan 4-III.C. Selection Method chapter for families that currently hold an Emergency Housing Voucher (EHV) so that THA can transition the EHV voucher to a Tenant Based Voucher to ensure that the family does not lose their subsidy when the Emergency Housing Program funding terminates. According to the June 20, 2025, United States Department of Housing and Urban Development PIH Notice, HUD strongly encourages housing authorities transition EHV families to the TBV program so that EHV families do not lose assistance and potentially face homelessness because of the lack of EHV permanent funding. To accomplish this, HUD recommends that housing authorities add a weighted preference to their Administrative Plan for EHV voucher holders. The additional weighted preference ensures that the EHV voucher holder families reach the top of the TBV waiting list allowing for a smooth transition of the voucher type and to avoid any risk of termination of subsidy assistance.

RES. 25-16 A Resolution authorizing the Board Chair to execute an employment contract with the selected candidate for the position of Deputy Executive Director as vetted and approved by the Board of Commissioners Finance and Personnel Committee. To ensure that the Troy Housing Authority has adequate administrative capacity to continue the on-going and future success of the organization, a position titled *Deputy Executive Director* was created and officially approved by the City of Troy Civil Service Commission. The Executive Director has selected a candidate who meets the qualifications and has the utmost experience, and along with the Board Finance and Personnel Committee, has negotiated a proposed employment contract and is being recommended to the full board for approval.