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**AGENDA FOR THE ORGANIZATIONAL MEETING OF THE MEMBERS OF  
THE TROY HOUSING AUTHORITY TO BE HELD IN-PERSON AT THE  
MARTIN LUTHER KING ADMINISTRATION OFFICE ANNEX CONFERENCE ROOM  
AND REMOTELY VIA ZOOM ON WEDNESDAY, JANUARY 29, 2025, AT 4:30 P.M.**

*The meeting will be held in-person at the MLK Administration Office Annex Conference Room and via zoom remotely. Public Comments may be submitted in advance, in writing, through the Rent Collection boxes at all locations or by email to [info@troyhousing.org](mailto:info@troyhousing.org). All such comments must be submitted no later than 3:00 pm on the Tuesday prior to the scheduled Board meeting. All public comments submitted will be shared with the Board of Commissioners prior to the start of the meeting and will become part of the record. The Public is invited to join the meeting in-person at the MLK Administration Office Annex Conference Room or live through Zoom by requesting the link no later than 3:00 pm on the Tuesday prior to the scheduled Board meeting. The link can be requested by calling 518-273-3600 ext. 412 or emailing [info@troyhousing.org](mailto:info@troyhousing.org).*

Election of New Officers of the Troy Housing Authority:

SECTION 8 (THE ELECTION OF OFFICERS) of the By-Laws of the Troy Housing Authority states “The officers of the Troy Housing Authority shall be elected at the Annual Organizational Meeting of the Troy Housing Authority and shall hold office until their successors are duly chosen and qualify.” This being the Annual Meeting of the Authority, nominations will be accepted for the Chair and Vice Chair/Treasurer.

The Executive Director will receive nominations from the Board Members for the post of Chair and Vice-Chair and will conduct a vote by the traditional method of a show of hands.

Upon the vote count, the Executive Director will announce the Board Chair and Vice Chair for the 2025 fiscal year. The Executive Director will then turn the meeting over to the Chair to conduct the normal course of business.

RES. # 25-01 A Resolution authorizing the approval of the minutes of the regular meeting of the Troy Housing Authority held on Friday, December 20, 2024.

RES. # 25-02 A Resolution setting the schedule of the regular meetings of The Troy Housing Authority for 2025.

RES. #25-03 A Resolution authorizing the Executive Director to execute a contract with two (2) Lawn Services Companies for the 2025 mowing season with the option to renew under the same terms and conditions for two (2) additional one (1) term mowing seasons for 2026 and 2027.

RES. #25-04 A Resolution authorizing the Executive Director to execute a contract with a painting contractor for one (1) year with the option to renew under the same terms and conditions for an additional one-year term upon mutual consent.

RES. #25-05 A Resolution authorizing the Executive Director to execute a contract with a waste and recycling for two (2) years with the option to renew under the same terms and conditions for an additional two (2) one-year terms upon mutual consent.

## BUSINESS

A) Discussion of any Old/ New business

B) Executive Director's Report

## RESOLUTION DESCRIPTIONS

**RES. # 25-01 A Resolution authorizing the approval of the minutes of the in-person and remote meetings of the Troy Housing Authority held on Friday, December 20, 2024**

Minutes will be reviewed by board members, modified if needed, and then approved by the Board.

**RES. # 25-02 A Resolution setting the schedule of the regular meetings of The Troy Housing Authority for 2025**  
Troy Housing Authority By-Laws SECTION 2 “REGULAR MEETING” states “A Regular Meeting of the Authority shall be held every six weeks; the schedule and location of such regular meetings shall be set at the Annual Meeting of the Authority in January of each year.” The Board will review and vote on the proposed 2025 meeting schedule.

**RES. #25-03 A Resolution authorizing the Executive Director to execute a contract with two (2) Lawn Services Companies for the 2025 mowing season with the option to renew under the same terms and conditions for two (2) additional one (1) term mowing seasons for 2026 and 2027.** A bid proposal was issued for lawn services, and two bids were received. The bids were evaluated by THA Administrative and Legal staff as well as the THA Board of Commissioners Finance Committee. Both responders were selected for specific stated site(s). Both responders were recommended to the full Board for approval.

**RES. #25-04 A Resolution authorizing the Executive Director to execute a contract with a painting contractor for one (1) year with the option to renew under the same terms and conditions for an additional one-year term upon mutual consent.** A bid proposal was issued for painting services, and one bid was received. The bid was evaluated by THA Administrative and Legal staff as well as the THA Board of Commissioners Finance Committee and recommended to the full Board for approval.

**RES. #25-05 A Resolution authorizing the Executive Director to execute a contract with a waste and recycling for two (2) years with the option to renew under the same terms and conditions for an additional two (2) one-year terms upon mutual consent.** A bid proposal was issued for waste and recycling services, and two bids were received. The bids were evaluated by THA Administrative and Legal staff as well as the THA Board of Commissioners Finance Committee. It was determined that one responder was the most responsible bidder and was recommended to the full Board for approval.