

**MINUTES OF THE HYBRID MEETING OF THE
MEMBERS OF TROY HOUSING AUTHORITY
HELD ON WEDNESDAY JANUARY 29, 2025**

PRESENT: Susan Steele, Chair
Steven Sanders, Commissioner
Debora Jackson, Commissioner
Widelia Roman, Commissioner
Richard Mason, Commissioner

ABSENT: Elizabeth Rodriguez, Commissioner
Walter Howard, Commissioner

ALSO

PRESENT: Deborah Witkowski, Executive Director
Selena Skiba, Director of Finance
Patricia Vaquiz, Confidential Assistant

The Commissioners of the Troy Housing Authority met in person and remotely, on Wednesday January 29, 2025 @ 4:30 PM. Executive Director Deborah Witkowski, called the Meeting to Order and led the Assembly in the Pledge of Allegiance. Upon Roll Call, five Commissioners were present.

Executive Director Witkowski followed by receiving nominations for the Election of Chair and Vice-Chair of the Troy Housing Authority. Commissioner Steven Sanders nominated Susan Steele for Chair, and she accepted the nomination. There were no further nominations. When put to a vote, Susan Steele was unanimously elected as Chair. Chair Susan Steele nominated Commissioner Steven Sanders for Vice Chair, and he accepted the nomination. There were no further nominations. When put to a vote, Commissioner Steven Sanders was unanimously elected as Vice-Chair. Executive Director Witkowski then turned the meeting over to Chair Steele.

Chair Steele moved to Resolution 25-01, the approval of the minutes of the meeting of the Troy Housing Authority held on December 20, 2024. Commissioner Sanders moved to approve the minutes. Commissioner Jackson seconded the motion. When put to a vote, the minutes were approved.

Chair Steele moved to Resolution 25-02, a resolution setting the schedule of the regular meetings of The Troy Housing Authority for 2025. Commissioner Jackson moved to approve the resolution. Commissioner Mason seconded the motion. When put to a vote, the resolution was approved.

Chair Steele moved to Resolution 25-03, a resolution authorizing the Executive Director to execute a contract with two (2) Lawn Services Companies for the 2025 mowing season with the option to renew under the same terms and conditions for two (2) additional one (1) term mowing seasons for 2026 and 2027. Commissioner Sanders moved to approve the resolution. Commissioner Jackson seconded the motion. When put to a vote, the resolution was approved.

Chair Steele moved to Resolution 25-04, a resolution authorizing the Executive Director to execute a contract with a painting contractor for one (1) year with the option to renew under the same terms and conditions for an additional one-year term upon mutual consent. Commissioner Sanders moved to approve the resolution. Commissioner Mason seconded the motion. When put to a vote, the resolution was approved.

Chair Steele moved to Resolution 25-05, a resolution authorizing the Executive Director to execute a contract with a waste and recycling for two (2) years with the option to renew under the same terms and conditions for an additional two (2) one-year terms upon mutual consent. Commissioner Sanders moved to approve the resolution. Commissioner Mason seconded the motion. When put to a vote, the resolution was approved.


Chair Steele moved to old and new business. Deborah Witkowski presented her Executive Directors report. Commissioner Sanders requested the report to be posted on the Troy Housing Authority website.

Chair Steele asked for a motion to adjourn. Commissioner Sanders approved the motion. Commissioner Mason seconded the motion. When put to a vote, the motion was unanimously approved. The meeting was adjourned at 5:20 PM.

CERTIFICATE

I, DEBORAH A. WITKOWSKI, duly appointed, qualified and EXECUTIVE DIRECTOR of TROY HOUSING AUTHORITY, do hereby certify that the attached copy of the Minutes of the REGULAR Meeting of the MEMBERS of said AUTHORITY, held on the 29th day of January 2025, is a true and correct copy of the original Minutes of said Meeting on file and of record, and I do further certify that the copy of the Resolution(s) appearing in said attached copy is a true and correct copy of the Resolution(s) adopted at said MEETING and is on file and of record.

IN TESTIMONY WHEREOF, I have hereunto set my hand and the seal of said AUTHORITY this 29th day of January 2025.



Deborah A. Witkowski
Executive Director



(SEAL)

