

**MINUTES OF THE REMOTE MEETING OF THE  
MEMBERS OF TROY HOUSING AUTHORITY  
HELD ON WEDNESDAY, NOVEMBER 13, 2024**

PRESENT: Susan Steele, Chair  
Steven Sanders, Commissioner  
Elizabeth Rodriguez, Commissioner  
Widelia Roman, Commissioner  
Debora Jackson, Commissioner  
Richard Mason, Commissioner

ABSENT: Walter Howard, Commissioner

ALSO

PRESENT: Deborah Witkowski, Executive Director  
Selena Skiba, Director of Finance  
Patricia Vaquiz, Confidential Assistant

The Commissioners of the Troy Housing Authority met remotely, on Wednesday, November 13, 2024@ 4:30 PM. Chair Steele called the Meeting to Order and led the Assembly in the Pledge of Allegiance. Upon Roll Call, six Commissioners were present.

Chair Steele moved to Resolution 24-18, the approval of the minutes of the meeting of the Troy Housing Authority held on October 2, 2024. Commissioner Sanders moved to approve the minutes. Commissioner Mason seconded the motion. When put to a vote, the minutes were approved.

Chair Steele moved to Resolution 24-19, a resolution to accept and approve the Troy Housing Authority's Audited Financial Statements for fiscal year ending December 31, 2023. Commissioner Jackson moved to approve the resolution. Commissioner Rodriguez seconded the motion. When put to a vote, the resolution was approved.

Chair Steele moved to Resolution 24-20, a resolution to approve amendments and additions to the Troy Housing Authority Section 8 Administrative Plan. Commissioner Mason moved to approve the resolution. Commissioner Rodriguez seconded the motion. When put to a vote, the resolution was approved.

Chair Steele moved to Resolution 24-21, a resolution to approve the Federal Home Loan Bank Affordable Housing Program and RAD rehab assistance payments funding for the John P. Taylor Apartments Building 1 and 2. Commissioner Sanders moved to approve the resolution. Commissioner Mason seconded the motion. When put to a vote, the resolution was approved.

Chair Steele moved to old and new business. Deborah Witkowski discussed usage for new iPads that were distributed to board members, and future hybrid board meetings for 2025. Deborah Witkowski also gave updates for the Toys for Tots/Coats for Kids programs and the Veteran's Pre-Holiday party being held on November 18<sup>th</sup> 2024 at Kane Apartments Community Room. Deborah Witkowski then presented her Executive Directors report.

Chair Steele asked for a motion to adjourn. Commissioner Sanders approved the motion. Commissioner Rodriguez seconded the motion. When put to a vote, the motion was unanimously approved. The meeting was adjourned at 5:30.

**CERTIFICATE**

I, DEBORAH A. WITKOWSKI, duly appointed, qualified and EXECUTIVE DIRECTOR of TROY HOUSING AUTHORITY, do hereby certify that the attached copy of the Minutes of the REGULAR Meeting of the MEMBERS of said AUTHORITY, held on the 13th day of November 2024, is a true and correct copy of the original Minutes of said Meeting on file and of record, and I do further certify that the copy of the Resolution(s) appearing in said attached copy is a true and correct copy of the Resolution(s) adopted at said MEETING and is on file and of record.

IN TESTIMONY WHEREOF, I have hereunto set my hand and the seal of said AUTHORITY this 13TH day of November 2024.



Deborah A. Witkowski  
Executive Director

(SEAL)