

**MINUTES OF THE REMOTE MEETING OF THE
MEMBERS OF TROY HOUSING AUTHORITY
HELD ON WEDNESDAY, MARCH 6, 2024**

PRESENT: Susan Steele, Chair
Steven Sanders, Commissioner
Elizabeth Rodriguez, Commissioner
Widelia Roman, Commissioner
Justin Relf, Commissioner

EXCUSED: Debora Jackson, Commissioner
Walter Howard, Commissioner

ALSO

PRESENT: Deborah Witkowski, Executive Director
Director of Finance
Superintendent of Buildings and Grounds
Communications Specialist
Asset Managers

The Commissioners of the Troy Housing Authority met remotely, on Wednesday, March 6, 2024 @ 4:30 PM. Chair Steele, called the Meeting to Order and led the Assembly in the Pledge of Allegiance. Upon Roll Call, five Commissioners were present.

Chair Steele moved to Resolution 24-05, the approval of the minutes of the meeting of the Troy Housing Authority held on January 24, 2024. Commissioner Sanders moved to approve the minutes. Commissioner Rodriguez seconded the motion. When put to a vote, the minutes were approved.

Chair Steele moved to Resolution 24-06, the approval of the minutes of the special meeting of the Troy Housing Authority held on February 20, 2024. Commissioner Rodriguez moved to approve the minutes. Commissioner Relf seconded the motion. When put to a vote, the minutes were approved.

Chair Steele moved to Resolution 24-07, a resolution authorizing the Executive Director to execute a contract with a pest control service provider for an initial term ending December 31, 2025 with an option for one (1) additional two (2) year extension upon written mutual agreement by both parties. Commissioner Sanders moved to approve the minutes. Commissioner Rodriguez seconded the motion. When put to a vote, the resolution was unanimously approved 5/0.

Chair Steele moved to Resolution 24-08, a resolution authorizing each and any officer of the Troy Housing Authority to take any and all action and execute any and all documents or instruments that may be necessary or desirable to carry out the intent of the rehabilitation of

approximately three -hundred-forty-one (341) units within the Corliss Park, Grand Street, Margaret Phelan, and Catherine Sweeney Apartment complexes. Commissioner Rodriguez moved to approve the motion. Commissioner Relf seconded the motion. When put to a vote, the resolution was unanimously adopted 5/0.

Chair Steele moved to old and new business. In new business, Commissioner Rodriguez made a motion to the board to urge the city council and mayor to pursue renaming Project Rd. and Project St. Commissioner Sanders seconded the motion. When put to a vote, the motion was approved 5/0. There was no old business. Deborah Witkowski then presented her Executive Directors report.

Chair Steele asked for a motion to adjourn. Commissioner Sanders approved the motion. Commissioner Rodriguez seconded the motion. When put to a vote, the motion was unanimously approved. The meeting was adjourned at 5:17.

CERTIFICATE

I, DEBORAH A. WITKOWSKI, duly appointed, qualified and EXECUTIVE DIRECTOR of TROY HOUSING AUTHORITY, do hereby certify that the attached copy of the Minutes of the REGULAR Meeting of the MEMBERS of said AUTHORITY, held on the 6th day of MARCH 2024, is a true and correct copy of the original Minutes of said Meeting on file and of record, and I do further certify that the copy of the Resolution(s) appearing in said attached copy is a true and correct copy of the Resolution(s) adopted at said MEETING and is on file and of record.

IN TESTIMONY WHEREOF, I have hereunto set my hand and the seal of said AUTHORITY this 6TH day of MARCH 2024.

Deborah A. Witkowski
Executive Director

(SEAL)