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**Serving The Community Since 1944**

AGENDA FOR THE REMOTE MEETING OF THE  
MEMBERS OF THE TROY HOUSING AUTHORITY  
TO BE HELD ON

**Friday December 15, 2023 @ 4:30PM**

*The meeting will be held remotely. Public Comments may be submitted in advance, in writing, through the Rent Collection boxes at all locations or by email to [info@troyhousing.org](mailto:info@troyhousing.org). All such comments must be submitted no later than 3:00 pm on Thursday, December 14, 2023. All public comments submitted will be shared with the Board of Commissioners prior to the start of the meeting and will become part of the record. The Public is invited to join to the meeting live through Zoom by requesting the link and/or call in number by calling 518-273-3600 ext. 412 or emailing [info@troyhousing.org](mailto:info@troyhousing.org), no later than 3:00 pm on Thursday, December 14, 2023. Except during Public Comment periods, anyone joining the meeting or calling in, will be muted and/or asked to remain in listen only mode during the meeting. Additional information about each resolution is available at any site office during normal office hours or by making a request by calling 518-273-3600 ext. 412 or emailing [info@troyhousing.org](mailto:info@troyhousing.org)*

**RES. # 23-30 A Resolution authorizing the approval of the minutes of the remote meeting of the Troy Housing Authority Board of Commissioners held on Wednesday, November 8, 2023.**

**RES. #23-31 A Resolution authorizing the approval of the minutes of the remote Special meeting of the Troy Housing Authority Board of Commissioners held on Wednesday, November 28, 2023.**

**RES. # 23-32 A Resolution authorizing the approval of the 2024 Troy Housing Authority budgets for all RAD site locations, the Central Office Cost Center, Section 8, and Kennedy Towers.**

**RES. # 23-33 A Resolution authorizing the Executive Director to execute a contract with an independent public audit firm for an initial three-year contract term with one additional one-year renewal option.**

**RES. #23-34 A Resolution authorizing the Executive Director to write off the outstanding balances of vacated residents accounts receivable balances that have been deemed uncollectable as of December 29, 2023.**

**RES. #23-35 A Resolution authorizing the THA Executive Director to adjust a skid steer (fixed asset item #4530 B) located at the Griswold Heights location and no longer in service off the fixed asset records of the Troy Housing Authority and dispose of it in the most advantageous manner to the authority.**

**OTHER BUSINESS**

**A) Discussion of any Old/New business**

**B) Executive Director's Report**

*APARTMENTS UNDER MANAGEMENT: Conway Court ♦ Corliss Park ♦ Arnold E. Fallon  
Grand Street ♦ Griswold Heights ♦ Edward A. Kane ♦ John F. Kennedy ♦ Martin Luther King  
Margaret W. Phelan ♦ Catherine M. Sweeney ♦ John P. Taylor ♦ Section 8 Rental Assistance*

**RESOLUTION DESCRIPTIONS**  
**BOARD MEETING**  
**Friday, December 15, 2023**

**RESOLUTIONS**

**RES. # 23-30 A Resolution authorizing the approval of the minutes of the remote Meeting of the Troy Housing Authority Board of Commissioners held on Wednesday, November 8, 2023.**

Minutes will be reviewed by board members, modified if needed, and then approved by the Board.

**RES.# 23-31 A Resolution authorizing the approval of the minutes of the remote Meeting of the Troy Housing Authority Board of Commissioners held on Wednesday, November 28, 2023.**

Minutes will be reviewed by board members, modified if needed, and then approved by the Board.

**RES. #23-32 A Resolution authorizing the approval of the 2024 Troy Housing Authority budgets for all RAD site locations, the Central Office Cost Center, Section 8, and Kennedy Towers.**

The THA budgets for 2023 have been established based on anticipated fixed and estimated costs for personnel, benefits, contracts, insurance, supplies, and materials. The budgets were discussed and approved by the THA Board Finance Committee and are now being brought to the full Board of Commissioners for a vote.

**RES. # 23-33 A Resolution authorizing the Executive Director to execute a contract with an independent public audit firm for an initial three-year contract term with one additional one-year renewal option.**

THA issued an RFP for an Independent Public Audit Services firm and received two (2) proposals. A designated THA panel evaluated the proposals and scored each according to the criteria in the RFP. The evaluation team and scoring determined that Marcum Accountants and Advisors LLC was the most responsible and capable vendor and is recommending to the Board for approval for a three (3) year contract with one (1) additional one (1) year renewal option.

**RES.# 23-34 A Resolution authorizing the Executive Director to write off the outstanding balances of vacated residents accounts receivable balances that have been deemed uncollectable as of December 29, 2023.** At least once a year, under GAAP accounting procedures, it is advised that the Authority write off the outstanding balances of vacated tenants as of the fiscal year-end. Despite the write-offs from the books of the Authority, THA continues due diligence to collect on these old debts by posting them on the HUD Old Debt database as well as other public housing databases set up to address these debts.

**RES.# 23-35 35 A Resolution authorizing the THA Executive Director to adjust a skid steer (fixed asset item #4530 B) located at the Griswold Heights location and no longer in service off the fixed asset records of the Troy Housing Authority and dispose of it in the most advantageous manner to the authority.**

The THA has a Skid Steer in its fixed asset inventory which was broken and is no longer usable by which the Executive Director is requesting approval by the Board of Directors to remove the Skid Steer (Fixed Asset 4530 B) from the fixed asset inventory schedule.