

**MINUTES OF THE MEETING OF THE
MEMBERS OF TROY HOUSING AUTHORITY
HELD ON WEDNESDAY, NOVEMBER 8, 2023**

PRESENT: Susan Steele, Chair
Steven Sanders, Commissioner
Elizabeth Rodriguez, Commissioner
Walter Howard, Commissioner
Widelia Roman, Commissioner

EXCUSED: Debora Jackson, Commissioner
Justin Relf, Commissioner

ALSO

PRESENT: Deborah Witkowski, Executive Director

The Commissioners of the Troy Housing Authority met remotely, on Wednesday, November 8, 2023 @ 4:30 PM. Chair Susan Steele called the Meeting to Order and led the Assembly in the Pledge of Allegiance. Upon Roll Call, five Commissioners were present.

Chair Steele moved to Resolution 23-25, the approval of the minutes of the meeting of the Troy Housing Authority held on September 27, 2023. Commissioner Sanders moved to approve the minutes. Commissioner Roman seconded the motion. Upon discussion, Commissioner Rodriguez and Commissioner Howard abstained when voting on the minutes, since they were not at the September meeting. When put to a vote, the minutes were approved.

Chair Steele moved to Resolution 23-26, a resolution approving various policies of the Troy Housing Authority. Commissioner Rodriguez moved to approve the resolution. Commissioner Sanders seconded the motion. When put to a vote, the resolution was approved 5/0.

Chair Steele moved to Resolution 23-27, a resolution approving the bargaining agreement by and between the Troy Housing Authority and CSEA, Local 1000AFSCME, AFL-CIO effective January 1, 2024 through December 31, 2028. Commissioner Sanders moved to approve the resolution. Commissioner Howard seconded the motion. When put to a vote, the resolution was approved 5/0.

Chair Steele moved to Resolution 23-28, a resolution approving the non-represented employees benefit manual effective January 1, 2024 through December 31, 2028. Commissioner Howard moved to approve the resolution. Commissioner Rodriguez seconded the motion. Chair Steele asked if there was any discussion to be had. Deborah Witkowski, Executive Director of the Troy Housing Authority, requested an amendment to the resolution to remove two titles from the policy manual for employees not represented by CSEA. Commissioner Rodriguez proposed

an amendment to remove the Tax Credit Property Manager and Tax Credit Property Manager Assistant titles from the 2024 to 2028 THA Management Confidential manual for employees not represented by CSEA. Commissioner Howard seconded the motion. When put to a vote the amendment was approved 5/0 and then the resolution as amended was approved 5/0.

Chair Steele moved to discussion of old and new business. There was no old or new business. Deborah Witkowski then presented her Executive Directors report.

Chair Steele asked for a motion to adjourn. Commissioner Rodriguez approved the motion. Commissioner Howard seconded the motion. When put to a vote, the motion was unanimously approved. The meeting was adjourned at 5:12 PM.

CERTIFICATE

I, DEBORAH A. WITKOWSKI, duly appointed, qualified and EXECUTIVE DIRECTOR of TROY HOUSING AUTHORITY, do hereby certify that the attached copy of the Minutes of the REGULAR Meeting of the MEMBERS of said AUTHORITY, held on the 8TH day of NOVEMBER 2023, is a true and correct copy of the original Minutes of said Meeting on file and of record, and I do further certify that the copy of the Resolution(s) appearing in said attached copy is a true and correct copy of the Resolution(s) adopted at said MEETING and is on file and of record.

IN TESTIMONY WHEREOF, I have hereunto set my hand and the seal of said AUTHORITY this 8TH day of NOVEMBER 2023.

Deborah A. Witkowski
Executive Director

(SEAL)