



**Serving The Community Since 1944**

- Administrative Offices, One Eddy's Lane, Troy, NY 12180  
Phone: (518) 273-3600 Fax: (518) 274-6633
- After Hours Emergency Telephone Number:  
Maintenance (518) 274-7887

AGENDA FOR THE REMOTE MEETING OF THE  
MEMBERS OF THE TROY HOUSING AUTHORITY  
TO BE HELD ON

**Wednesday, September 27, 2023 @ 4:30PM**

*The meeting will be held remotely. Public Comments may be submitted in advance, in writing, through the Rent Collection boxes at all locations or by email to [info@troyhousing.org](mailto:info@troyhousing.org). All such comments must be submitted no later than 3:00 pm on Tuesday, September 26, 2023. All public comments submitted will be shared with the Board of Commissioners prior to the start of the meeting and will become part of the record. The Public is invited to join to the meeting live through Zoom by requesting the link and/or call in number by calling 518-273-3600 ext. 412 or emailing [info@troyhousing.org](mailto:info@troyhousing.org), no later than 3:00 pm on Tuesday, September 26, 2023. Except during Public Comment periods, anyone joining the meeting or calling in, will be muted and/or asked to remain in listen only mode during the meeting. Additional information about each resolution is available at any site office during normal office hours or by making a request by calling 518-273-3600 ext. 412 or emailing [info@troyhousing.org](mailto:info@troyhousing.org)*

**RES. # 23-20 A Resolution authorizing the approval of the minutes of the remote and in person meeting of the Troy Housing Authority Board of Commissioners held on Wednesday, August 16, 2023.**

**RES. #23-21 A Resolution approving the Troy Housing Authority 2024 Agency Plan, the 2023 Capital Fund Plan, and on-going 2023 to 2027 Capital Fund 5-year plan and authorizing the submission of these plans to HUD.**

**RES. # 23-22 A Resolution approving updates to the Section 8 Administrative Plan.**

**RES. # 23-23 A Resolution authorizing the Executive Director to write off the outstanding balances of vacated residents accounts receivable balances that have been deemed uncollectable as of September 15, 2023.**

**RES # 23-24 A Resolution to approve the financial closing of Troy Portfolio Preservation Bundle 1 (AKA Griswold Heights Apartments).**

**OTHER BUSINESS**

- A) Discussion of any Old/New business**
- B) Executive Director's Report**

**RESOLUTION DESCRIPTIONS**  
**BOARD MEETING**  
**Wednesday, September 27, 2023**

**RESOLUTIONS**

**RES. # 23-20 A Resolution authorizing the approval of the minutes of the remote Meeting of the Troy Housing Authority Board of Commissioners held on Wednesday, August 16, 2023.**

Minutes will be reviewed by board members, modified if needed, and then approved by the Board.

**RES.# 23-21 A Resolution approving the Troy Housing Authority 2023 Agency Plan, the 2022 Capital Fund Plan, The On-Going 2022-2026 Capital Fund 5-Year Plan, and authorizing the submission of these plans to HUD.**

**RES. #23-22 A Resolution approving updates to the Section 8 Administrative Plan.** Updates to the Section 8 Administrative Plan are being proposed for review and approval by the Board. The updates consist of mandatory regulatory updates approved by Congress final rule of Housing Opportunities Through Modernization Act (HOTMA) and the addition of the Emergency Housing Voucher policy.

**RES. # 23-23 A Resolution authorizing the Executive Director to write off the outstanding balances of vacated residents accounts receivable balances that have been deemed uncollectable as of September 15, 2023.** At least once a year, under GAAP accounting procedures, it is advised that the Authority write off the outstanding balances of vacated tenants as of the fiscal year-end. Despite the write-offs from the books of the Authority, THA continues due diligence to collect on these old debts by posting them on the HUD Old Debt database as well as other public housing databases set up to address these debts.

**RES # 23-24 A Resolution to approve the financial closing of Troy Portfolio Preservation Bundle 1 (AKA Griswold Heights Apartments).** This resolution ultimately authorizes Deborah Witkowski, Executive Director of THA to take and perform the execution of all documents, certificates and other instruments as is necessary to effectuate the full intent of the resolutions set forth in the body of the resolution to allow for the financial closing from all funding sources of the Troy Portfolio Preservation Bundle 1 project for the Griswold Heights Apartment complex.