



Serving The Community Since 1944

- Administrative Offices, One Eddy's Lane, Troy, NY 12180
Phone: (518) 273-3600 Fax: (518) 274-6633
- After Hours Emergency Telephone Number:
Maintenance (518) 274-7887

AGENDA FOR THE REMOTE MEETING OF THE
MEMBERS OF THE TROY HOUSING AUTHORITY
TO BE HELD ON
Wednesday, November 30, 2022 @ 4:00PM

The meeting will be held remotely due to the COVID-19 pandemic. Public Comments may be submitted in advance, in writing, through the Rent Collection boxes at all locations or by email to info@troyhousing.org. All such comments must be submitted no later than 3:00 pm on Tuesday, November 29, 2022. All public comments submitted will be shared with the Board of Commissioners prior to the start of the meeting and will become part of the record. The Public is invited to join to the meeting live through Zoom by requesting the link and/or call in number by calling 518-273-3600 ext. 412 or emailing info@troyhousing.org. Except during Public Comment periods anyone joining the meeting or calling in will be muted and/or asked to remain in listen only mode during the meeting. Additional information about each resolution is available at any site office during normal office hours or by making a request by calling 518-273-3600 ext. 412 or emailing info@troyhousing.org

RES. # 22-24 A Resolution authorizing the approval of the minutes of the remote Meeting of the Troy Housing Authority Board of Commissioners held on Wednesday, September 28, 2022.

RES. #22-25 A Resolution authorizing the Executive Director to write off the outstanding balances of vacated residents accounts receivable balances that have been deemed uncollectable as of December 31, 2022.

RES. #22-26 A Resolution approving a revised sexual harassment policy for the Troy Housing Authority incorporating the most recent New York State requirements.

RES.#22-27 A Resolution authorizing the THA Executive Director to adjust totaled vehicles off the fixed asset records of the Troy Housing Authority.

RES.#22-28 A Resolution authorizing the THA Executive Director to grant the Capital Region Boys and Girls Club \$15,000 of Non-Federal funds necessary to continue the Youth and After School Programs at Griswold Heights and MLK from Mid-November through December 31, 2022.

OTHER BUSINESS

- A) Discussion of any Old/New business**
- B) Executive Director's Report**

*APARTMENTS UNDER MANAGEMENT: Conway Court ♦ Corliss Park ♦ Arnold E. Fallon
Grand Street ♦ Griswold Heights ♦ Edward A. Kane ♦ John F. Kennedy ♦ Martin Luther King
Margaret W. Phelan ♦ Catherine M. Sweeney ♦ John P. Taylor ♦ Section 8 Rental Assistance*

RESOLUTION DESCRIPTIONS
BOARD MEETING
Wednesday, November 30, 2022

RESOLUTIONS

RES. # 22-24 A Resolution authorizing the approval of the minutes of the remote Meeting of the Troy Housing Authority Board of Commissioners held on Wednesday, September 28, 2022.

Minutes will be reviewed by board members, modified if needed, and then approved by the Board.

RES. # 22-25 A Resolution authorizing the Executive Director to write off the outstanding balances of vacated residents accounts receivable balances that have been deemed uncollectable as of December 31, 2022. At least once a year, under GAAP accounting procedures, it is advised that the Authority write-off the outstanding balances of vacated tenants as of the fiscal year-end. Despite the write-offs from the books of the Authority, THA continues due diligence to collect on these old debts by posting them on the HUD Old Debt data base as well as other public housing databases set up to address these debts.

RES. #22-26 A Resolution approving a revised Sexual Harassment Policy for the Troy Housing Authority incorporating the most recent New York State requirements. Upon review of the updated New York State requirements to be included in all New York organizations, it was determined that the THA Sexual Harassment policy adopted in 2018 needed to be amended. This resolution approves the amended policy including the required updates.

RES.#22-27 A Resolution authorizing the THA Executive Director to adjust totaled vehicles off the fixed asset records of the Troy Housing Authority. The THA had two vehicles in its fixed asset inventory by which the THA Insurance Company (Traveler's) deemed as "totaled". THA has been reimbursed by Traveler's for the value of these vehicles. This resolution authorizes the Executive Director to officially remove said vehicles from the fixed asset inventory schedule.

RES. #22-28 A Resolution authorizing the THA Executive Director to grant the Capital Region Boys and Girls Club \$15,000 of Non-Federal funds necessary to continue the Youth and After School Programs at Griswold Heights and MLK from Mid-November through December 31, 2022. The Executive Director was notified by the Boys and Girls Club that its funding for the Griswold Heights and MLK Youth and After care programs through CDBG had ended and was not going to be renewed. Approval of this resolution will allow THA to grant \$15,000 to the Boys and Girls Club to continue the programs through the end of 2022. Future funding of positions/programs will be discussed at an upcoming THA Finance/Personnel and Quality of Life committee meetings.