

**MINUTES OF THE MEETING OF THE
MEMBERS OF TROY HOUSING AUTHORITY
HELD ON WEDNESDAY, JUNE 28, 2023**

PRESENT: Susan Steele, Chair
Steven Sanders, Vice-Chair
Walter Howard, Commissioner
Justin Relf, Commissioner
Elizabeth Rodriguez, Commissioner
Walter Howard, Commissioner
Widelia Roman, Commissioner

EXCUSED: Debora Jackson, Commissioner

ALSO

PRESENT: Deborah Witkowski, Executive Director
Selena Skiba, Director of Finance and Human Resources
Neil Tasselmyer, Superintendent of Buildings and Grounds
Shaquanna VanNess, Communications Specialist
Members of the public including tenants

The Commissioners of the Troy Housing Authority met remotely and in-person at MLK Community Center (The Lodge), on Wednesday, June 28, 2023 @ 4:30 PM. Chair Susan Steele called the Meeting to Order and led the Assembly in the Pledge of Allegiance. Upon Roll Call, six Commissioners were present.

Chair Steele moved to Resolution 23-12, the Approval of the minutes of the meeting of the Troy Housing Authority held on May 17, 2023. Commissioner Rodriguez moved to approve the minutes. Commissioner Howard seconded the motion. When put to a vote, the motion was unanimously approved.

Chair Steele moved to Resolution 23-13, a resolution authorizing the Executive Director to execute a contract with a housing and financial management software company for an initial three-year contract term with one additional two-year renewal option. Commissioner Rodriguez moved to approve the resolution. Commissioner Sanders seconded the motion. When put to a vote, the motion was unanimously approved.

Chair Steele mentioned the board was going to go out of sequence of the resolutions and move on to Resolution 23-15.

Chair Steele moved to Resolution 23-15, a resolution authorizing the Troy Housing Authority to sell a limited amount of available parking spaces from THA owned lots to non-residents of THA and establish pricing per space per month. Commissioner Rodriguez moved to approve the resolution. Commissioner Sanders seconded the motion. When put to a vote, the motion was unanimously approved.

Chair Steele moved to Resolution 23-16, a resolution authorizing the THA Executive Director to adjust a vehicle no longer in service off the fixed assets records of the Troy Housing Authority and dispose of in its as-is condition in the most advantageous manner to the authority.

Commissioner Rodriguez moved to approve the resolution. Commissioner Sanders seconded the motion. When put to a vote, the motion was unanimously approved.

Chair Steele moved to Resolution 23-14, a resolution authorizing THA to sponsor or cause the formation of a New York not-for-profit corporation to assist THA in carrying out its mission of preserving and advancing affordable housing. Commissioner Rodriguez moved to approve the resolution. Commissioner Howard seconded the motion. Cody Bannon, an attorney for Reno & Cavanaugh PLLC, made a presentation and welcomed questions. When put to a vote, the motion was unanimously approved.

Chair Steele moved for discussion of any old or new business. In new business, Deborah Witkowski, Executive Director of THA, introduced three new staff members. Selena Skiba, Director of Finance and Human Resources, Neil Tasselmeyer, Superintendent of Buildings and Grounds and Shaquanna VanNess, Communications Specialist. Deborah Witkowski then presented her Executive Directors report.

Chair Steele asked for a motion to adjourn. Commissioner Rodriguez approved the motion. Commissioner Howard seconded the motion. When put to a vote, the motion was unanimously approved. The meeting was adjourned at 5:27 PM.

CERTIFICATE

I, DEBORAH A. WITKOWSKI, duly appointed, qualified and EXECUTIVE DIRECTOR of TROY HOUSING AUTHORITY, do hereby certify that the attached copy of the Minutes of the REGULAR Meeting of the MEMBERS of said AUTHORITY, held on the 28TH day of JUNE 2023, is a true and correct copy of the original Minutes of said Meeting on file and of record, and I do further certify that the copy of the Resolution(s) appearing in said attached copy is a true and correct copy of the Resolution(s) adopted at said MEETING and is on file and of record.

IN TESTIMONY WHEREOF, I have hereunto set my hand and the seal of said AUTHORITY this 28th day of JUNE 2023

Deborah A. Witkowski
Executive Director

(SEAL)