

**MINUTES OF THE MEETING OF THE  
MEMBERS OF TROY HOUSING AUTHORITY  
HELD ON WEDNESDAY, JANUARY 29, 2019**

PRESENT: Susan Steele, Chair  
Walter Howard, Commissioner  
Debra Jackson, Commissioner  
Elizabeth Rodriguez, Commissioner

EXCUSED: Steven Sanders, Commissioner Deborah Jackson  
Rev. George William Whitfield, Commissioner

ALSO

PRESENT: Deborah Witkowski, Executive Director  
Thomas Hulihan, Director of Planning and Program Development  
Barbara McGivern, Asset Manager  
Members of the public including tenants

The Commissioners of the Troy Housing Authority met in Session on Wednesday, January 29, 2019 at 4:30 p.m. in the Community Room at Martin Luther King Apartments, Troy NY 12180. Executive Director Deborah A. Witkowski called the Meeting to Order and Commissioner Howard led the Assembly in the Pledge of Allegiance. Upon Roll Call, four Commissioners were present. Commissioner Sanders and Whitfield were excused.

Executive Director Deborah A. Witkowski opened the floor to receive nominations for Chair and Vice-Chair.

Commissioner Rodriguez nominated Susan Steele for Chair. Susan Steele accepted the nomination. There were no further nominations. Nominations were closed. Susan Steele was unanimously elected Chair.

Commissioner Steele nominated George Whitfield for Vice- Chair / Treasurer. George Whitfield had previously indicated that he would accept the nomination. There were no further nominations. Nominations were closed. George Whitfield was unanimously elected Vice- Chair/ Treasurer.

Chair Steele asked if anyone would like to give a public comment on any resolutions on the agenda. A tenant from Kennedy Towers was interested in the vacant position of Tenant Commissioner. Chair Steele recommended that he run for Tenant Commissioner in May 2020.

Chair Steele moved to Resolution 20-01, the Approval of the minutes of the meeting of the Troy Housing Authority held on December 14, 2019. Commissioner Rodriguez moved to approve the minutes. Commissioner Howard seconded the motion. When put to a vote the motion was unanimously approved.

Chair Steele moved to Resolution 20-02, setting the meeting schedule and locations of Regular meetings of the Troy Housing Authority for 2020. Commissioner Jackson moved to

approve the resolution. Commissioner Rodriguez seconded the motion. When put to a vote the resolution was approved unanimously.

Chair Steele moved to Resolution 20-03, a resolution authorizing the submission of the Section 8 Management Assessment Regular meetings of the Troy Housing Authority for 2020. Commissioner Jackson moved to approve the resolution. Commissioner Rodriguez seconded the motion. When put to a vote the resolution was approved unanimously.

Chair Steele moved to Resolution 20-04, a resolution approving changes to the Administrative Plan and Lease. Commissioner Rodriguez moved to approve the resolution. Commissioner Jackson seconded the motion. When put to a vote the resolution was approved unanimously.

Chair Steele moved to Resolution 20-05, a resolution approving execution of a development agreement with Pennrose, LLC and the Troy Local Development Corporation relative to the revitalization of the John P. Taylor Apartments. Commissioner Rodriguez moved to have the vote tabled until the next meeting. Commissioner Howard seconded the resolution. All commissioners were in favor.

Chair Steele moved to Resolution 20-06, a resolution honoring the life of Leonard Lee “Lenny” Watkins. Commissioner Howard moved to approve the resolution. Commissioner Rodriguez seconded the motion. When put to a vote the resolution was approved unanimously.

Chair Steele moved to Resolution 20-07, a resolution approving a plan to fill the unexpired term of a Tenant Commissioner. Commissioner Rodriguez moved to approve the resolution. Commissioner Howard seconded the motion. When put to a vote the resolution was approved unanimously.

Chair Steele moved to Resolution 20-08, a resolution approving the CSEA bargaining agreement effective January 1, 2020 through December 31, 2023 as ratified by The Troy Housing Authority CSEA members on January 28, 2020. Commissioner Rodriguez moved to approve the resolution. Commissioner Howard seconded the motion. When put to a vote the resolution was approved unanimously.

Chair Steele moved to the Monthly Executive Director Report and Deborah A. Witkowski presented her report.

A motion to adjourn was made by Commissioner Rodriguez. Commissioner Howard seconded the motion. When put to a vote the motion was unanimously approved. The meeting was adjourned at 5:15 PM

## **CERTIFICATE**

I, DEBORAH A. WITKOWSKI, duly appointed, qualified and EXECUTIVE DIRECTOR of TROY HOUSING AUTHORITY, do hereby certify that the attached copy of the Minutes of the REGULAR Meeting of the MEMBERS of said AUTHORITY, held on the 29 TH day of JANUARY 2019, is a true and correct copy of the original Minutes of said Meeting on file and of record, and I do further certify that the copy of the Resolution(s) appearing in said attached copy is a true and correct copy of the Resolution(s) adopted at said MEETING and is on file and of record.

IN TESTIMONY WHEREOF, I have hereunto set my hand and the seal of said AUTHORITY this 29 TH day of JANUARY 2019

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Deborah A. Witkowski  
Executive Director

(SEAL)