

**MINUTES OF A SPECIAL MEETING OF THE  
MEMBERS OF TROY HOUSING AUTHORITY  
HELD ON WEDNESDAY, FEBRUARY 16, 2022**

PRESENT: Susan Steele, Chair  
Steven Sanders, Vice-chair  
Walter Howard, Commissioner  
Debra Jackson, Commissioner  
Elizabeth Rodriguez, Commissioner  
Wildelia Roman, Commissioner  
Justin Relf, Commissioner

ALSO

PRESENT: Deborah Witkowski, Executive Director  
Thomas Hulihan, Director of Planning and Program Development

The Commissioners of the Troy Housing Authority met remotely on Wednesday, February 16, 2022 at 4:38 p.m. for a Special meeting. Chair Steele called the Meeting to Order and also led the Assembly in the Pledge of Allegiance. Upon Roll Call, 7 Commissioners were present.

Chair Steele moved to Resolution 22-03, the Approval of the minutes of the meeting of the Troy Housing Authority held on January 19, 2022. Commissioner Sanders moved to approve the minutes. Commissioner Jackson seconded the motion. When put to a vote the motion was unanimously approved.

Chair Steele moved to Resolution 22-04, authorizing an incentive to all active full-time Troy Housing Authority employees who have obtained or will obtain a full Covid-19 vaccination series, including a booster prior to November 1, 2022. Commissioner Steele moved to amend Resolution 22-04 title to remove “between March 1, 2022” and insert “prior to”. Commissioner Rodriguez seconded the amended Resolution. When put to a vote, the Resolution as amended was unanimously approved.

Chair Steele moved to Resolution 22-05, authorizing the submission of the Section 8 Management Assessment Program (SEMAP) Certification for fiscal year ending December 31, 2021. Commissioner Jackson moved to approve Resolution 22-05. Commissioner Rodriguez seconded the motion. When put to a vote the motion was unanimously approved.

Chair Steele moved to Resolution 22-06, approving the selection of a demolition contractor for Buildings 1 & 2 of the John P. Taylor Apts. Commissioner Sanders moved to approve Resolution 22-06. Commissioner Howard seconded the motion. Commissioner

Rodriguez, Facilities Committee Chair, explained the bid process and suggested moving forward for approval. When put to a vote, the motion was unanimously approved.

Chair Steele moved to discussion of old and new business. Chair Steele indicated that staff would be going to the City Finance Committee meeting on February 17, 2022, to discuss a PILOT for the proposed Taylor 1 & 2 development. Commissioner Howard then mentioned that he attended a Taylor Tenant Association meeting on Saturday, February 12, 2022.

A motion to adjourn was made by Commissioner Rodriguez. Commissioner sanders seconded the motion. When put to a vote, the motion was unanimously approved. The meeting was adjourned at 5:15 PM.

**CERTIFICATE**

I, DEBORAH A. WITKOWSKI, duly appointed, qualified and EXECUTIVE DIRECTOR of TROY HOUSING AUTHORITY, do hereby certify that the attached copy of the Minutes of the REGULAR Meeting of the MEMBERS of said AUTHORITY, held on the 19 TH day of JANUARY 2022, is a true and correct copy of the original Minutes of said Meeting on file and of record, and I do further certify that the copy of the Resolution(s) appearing in said attached copy is a true and correct copy of the Resolution(s) adopted at said MEETING and is on file and of record.

IN TESTIMONY WHEREOF, I have hereunto set my hand and the seal of said AUTHORITY this 19 TH day of JANUARY 2022.

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Deborah A. Witkowski  
Executive Director

(SEAL)