

**MINUTES OF THE MEETING OF THE
MEMBERS OF TROY HOUSING AUTHORITY
HELD ON FRIDAY, DECEMBER 17, 2021**

PRESENT: Susan Steele, Chair
Walter Howard, Commissioner
Debra Jackson, Commissioner
Elizabeth Rodriguez, Commissioner
Wildelia Roman, Commissioner
Steven Sanders, Commissioner

ALSO

PRESENT: Deborah Witkowski, Executive Director
Thomas Hulihan, Director of Planning and Program Development

The Commissioners of the Troy Housing Authority met in Remote Session for the Remote Meeting on Friday, December 17, 2021 at 11:00 a.m. Chair Steele called the Meeting to Order and led the Assembly in the Pledge of Allegiance. Upon Roll Call, six Commissioners were present.

Chair Steele moved to Resolution 21-27, the resolution authorizing the approval of the minutes of the remote meeting of the Troy Housing Authority held on Wednesday, November 17, 2021. Commissioner Sanders moved to approve the minutes. Commissioner Jackson seconded the motion. When put to a vote the motion was unanimously approved.

Chair Steele moved to Resolution 21-28, the resolution authorizing the Executive Director to write off outstanding balances of vacated residents accounts receivables that have been deemed uncollectable as of December 31, 2021. Commissioner Sanders moved to approve the minutes. Commissioner Rodriguez seconded the motion. When put to a vote the motion was unanimously approved.

Chair Steele moved to Resolution 21-29, the resolution authorizing the approval of the 2022 Troy Housing Authority budget for all site locations, the Central office cost center, Kennedy Towers, and Section 8. Commissioner Rodriguez moved to approve the resolution. Commissioner Jackson seconded the motion. When put to a vote the motion was unanimously approved.

Chair Steele moved to Resolution 21-30, the resolution approving a Significant Amendment to the 2021 and 2022 Agency Plans. Commissioner Sanders moved to approve the

resolution. Commissioner Jackson seconded the motion. When put to a vote the motion was unanimously approved. Commissioner Rodriguez abstained from the vote.

Commissioner Sanders then requested to add an item to the agenda pertaining to Covid-19 Protocols. Chair Steele called for a vote on adding this item to the agenda. All commissioners present voted to add this item to the agenda.

Chair Steele moved to Resolution 21-31, the resolution authorizing Covid-19 Protocols. Commissioner Sanders moved to approve the resolution. Commissioner Howard seconded the motion. When put to a vote the motion was unanimously approved.

Chair Steele moved to discussion of old and new business. Virtual meetings will continue to be remote. Justin T. Relf will be the new commissioner. He has been selected by Patrick Madden the Mayor of the City of Troy. He will be welcomed at the January 2022 Organizational Meeting.

Chair Steele moved to the Monthly Executive Director Report and Deborah A. Witkowski presented her report.

A motion to adjourn was made by Commissioner Sanders. Commissioner Rodriguez seconded the motion. When put to a vote the motion was unanimously approved. The meeting was adjourned at 11:50 AM.

CERTIFICATE

I, DEBORAH A. WITKOWSKI, duly appointed, qualified and EXECUTIVE DIRECTOR of TROY HOUSING AUTHORITY, do hereby certify that the attached copy of the Minutes of the REMOTE Meeting of the MEMBERS of said AUTHORITY, held on the 17 TH day of December 2021, is a true and correct copy of the original Minutes of said Meeting on file and of record, and I do further certify that the copy of the Resolution(s) appearing in said attached copy is a true and correct copy of the Resolution(s) adopted at said MEETING and is on file and of record.

IN TESTIMONY WHEREOF, I have hereunto set my hand and the seal of said AUTHORITY this 17 TH day of December 2021.

Deborah A. Witkowski
Executive Director

(SEAL)