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AGENDA FOR THE MEETING OF THE  
MEMBERS OF THE TROY HOUSING AUTHORITY  
TO BE HELD ON  
**Friday, December 17, 2021 at 11:00 a.m.**

*The meeting will be held remotely due to the COVID-19 pandemic. Public Comments may be submitted in advance, in writing, through the Rent Collection boxes at all locations or by email to [info@troyhousing.org](mailto:info@troyhousing.org). All such comments must be submitted no later than 3:00 pm on Wednesday, December 15, 2021. All public comments submitted will be shared with the Board of Commissioners prior to the start of the meeting and will become part of the record. The Public is invited to join to the meeting live through Zoom by requesting the link and/or call in number by calling 518-273-3600 ext. 412 or emailing [info@troyhousing.org](mailto:info@troyhousing.org). Except during Public Comment periods anyone joining the meeting or calling in will be muted and/or asked to remain in listen only mode during the meeting. Additional information about each resolution is available at any site office during normal office hours or by making a request by calling 518-273-3600 ext. 412 or emailing [info@troyhousing.org](mailto:info@troyhousing.org)*

RES. # 21-27 A Resolution authorizing the approval of the minutes of the remote meeting of the Troy Housing Authority held on Wednesday, November 17, 2021.

RES. # 21-28 A Resolution authorizing the Executive Director to write off outstanding balances of vacated residents accounts receivables that have been deemed uncollectable as of December 31, 2021.

RES. # 21-29 A Resolution authorizing the approval of the 2022 Troy Housing Authority Budget for all site locations, the Central Office Cost Center, Kennedy Towers, and Section 8.

RES. # 21-30 A Resolution approving a Significant Amendment to the 2021 and 2022 Agency Plans.

OTHER  
BUSINESS

- A) Discussion of any Old/ New business
- B) Executive Director's Report

**RESOLUTION DESCRIPTIONS**  
**BOARD MEETING**  
**Friday, December 17, 2021**

**RESOLUTIONS**

**RES. # 21-27** A Resolution authorizing the approval of the minutes of the remote meeting of the Troy Housing Authority held on Wednesday, November 17, 2021 - Minutes will be reviewed by board members, modified if needed, and then approved by the Board.

**RES. # 21-28** A Resolution authorizing the Executive Director to write off the outstanding balances of vacated residents accounts receivables that have been deemed uncollectable as of December 31, 2021 – Year to date former tenant balances deemed uncollectable will be written off. Even though written off the former tenants will need to repay these debts before receiving assistance from any Housing Authority.

**RES. # 21-29** A Resolution authorizing the approval of the 2022 THA Budget for all site locations, the Central Office Cost Center, Kennedy Towers, and Section 8 – Each fiscal year, the Executive Director puts together a budget for each site location, the Section 8 program, and the Central Office Cost Center for the ensuing year. The budget is based on projected revenues and expenses. Projected revenues are typically rents, subsidies, and other ancillary incomes. Expenses are based on actual known costs for salaries, benefits, and insurances as well as projected costs for materials, supplies, and other items based on historical data analysis. The 2022 budget was reviewed in detail by the Finance and Personnel Committees on November 12, 2022 and recommended to be moved to the agenda for full Board approval at the December meeting.

**RES. # 21-30** A Resolution approving a Significant Amendment to the 2021 and 2022 Agency Plans - the 2021 and 2022 Agency Plans are being amended to include the conversion of Taylor 1 & 2 to RAD through a RAD / Section 18 Blend. The Significant Amendment documents the conversion and how RAD rules will be applied. There has been a public comment period with input received from the Resident Advisory Board, a Public Hearing and on-going input received from tenants and the broader community. Board approval is needed for this Significant Amendment to the 2021 and 2022 Agency Plan.