

**MINUTES OF THE ORGANIZATIONAL MEETING OF THE
MEMBERS OF TROY HOUSING AUTHORITY
HELD ON WEDNESDAY, JANUARY 11, 2023**

PRESENT: Susan Steele, Chair
Steven Sanders, Vice-Chair
Walter Howard, Commissioner
Justin Relf, Commissioner
Elizabeth Rodriguez, Commissioner
Walter Howard, Commissioner
Widelia Roman, Commissioner

EXCUSED: Debora Jackson, Commissioner

ALSO

PRESENT: Deborah Witkowski, Executive Director
Matt McGrath, Maintenance Superintendent
Members of the public including tenants

The Commissioners of the Troy Housing Authority met in Session on Wednesday, January 11, 2023 @ 6:00 PM, in the Community Room at Martin Luther King Apartments, Troy NY 12180. The meeting was also held remotely for those who could not attend in person. Executive Director, Deborah A. Witkowski called the Meeting to Order and led the Assembly in the Pledge of Allegiance. Upon Roll Call, six Commissioners were present. Commissioner Jackson was excused.

Executive Director, Deborah A. Witkowski, opened the floor to receive nominations for Chair and Vice-Chair.

Commissioner Sanders and Commissioner Rodriguez nominated Susan Steele for Chair. Susan Steele accepted the nomination. There were no further nominations. Nominations were closed. Susan Steele was unanimously elected Chair.

Commissioner Steele nominated Steven Sanders for Vice- Chair. Steven Sanders accepted the nomination. There were no further nominations. Nominations were closed. Steven Sanders was unanimously elected Vice-Chair.

Chair Steele moved to Resolution 23-01, the Approval of the minutes of the meeting of the Troy Housing Authority held on December 16, 2022. Commissioner Rodriguez moved to approve the minutes. Commissioner Sanders seconded the motion. When put to a vote the motion was unanimously approved.

Chair Steele moved to Resolution 23-02, setting the meeting schedule and locations of Regular meetings of the Troy Housing Authority for 2023. Commissioner Sanders moved to approve the resolution. Commissioner Rodriguez seconded the motion. When put to a vote the resolution was approved unanimously.

Chair Steele moved to Resolution 23-03, a resolution authorizing the Executive Director to enter into a one-year contract for all THA sites for waste removal services. Commissioner Rodriguez moved to approve the resolution. Commissioner Sanders seconded the motion. After some brief discussion about the proposed vendor, Twin Bridges, the resolution was put to a vote. The resolution was unanimously adopted.

Chair Steele moved to the Monthly Executive Director Report and Deborah Witkowski presented her report.

Chair Steele moved to discussion of old and new business.

A motion to adjourn was made by Commissioner Sanders. Commissioner Rodriguez seconded the motion. When put to a vote, the motion was unanimously approved. The meeting was adjourned at 6:40 PM.

CERTIFICATE

I, DEBORAH A. WITKOWSKI, duly appointed, qualified and EXECUTIVE DIRECTOR of TROY HOUSING AUTHORITY, do hereby certify that the attached copy of the Minutes of the REGULAR Meeting of the MEMBERS of said AUTHORITY, held on the 11TH day of JANUARY 2023, is a true and correct copy of the original Minutes of said Meeting on file and of record, and I do further certify that the copy of the Resolution(s) appearing in said attached copy is a true and correct copy of the Resolution(s) adopted at said MEETING and is on file and of record.

IN TESTIMONY WHEREOF, I have hereunto set my hand and the seal of said AUTHORITY this 11 TH day of JANUARY 2023

Deborah A. Witkowski
Executive Director

(SEAL)