

**MINUTES OF THE ANNUAL MEETING OF THE  
MEMBERS OF TROY HOUSING AUTHORITY  
HELD ON WEDNESDAY, JUNE 2, 2021**

PRESENT: Susan Steele, Chair  
Walter Howard, Commissioner  
Debora Jackson, Commissioner  
Elizabeth Rodriguez, Commissioner  
Wildelia Roman, Commissioner  
Steven Sanders, Commissioner

ALSO

PRESENT: Deborah Witkowski, Executive Director  
Thomas Hulihan, Director of Planning and Program Development

The Commissioners of the Troy Housing Authority met in Remote Session for the Remote Meeting on Wednesday, June 2, 2021 at 4:30 p.m. Chair Steele called the Meeting to Order and led the Assembly in the Pledge of Allegiance. Upon Roll Call, four Commissioners were present. Commissioner Jackson and Roman arrived late. No members of the public joined the meeting.

Chair Steele moved to Resolution 21-10, the resolution authorizing the approval of the minutes of the remote meeting of the Troy Housing Authority held on Wednesday April 21, 2021. Commissioner Rodriguez moved to approve the minutes. Commissioner Sanders seconded the motion. When put to a vote the motion was unanimously approved.

Chair Steele moved to Resolution 21-11, the resolution approving a revised tenant handbook for distribution to tenants. Commissioner Rodriguez moved to approve the resolution. Commissioner Howard seconded the motion. When put to a vote all commissioners agreed to table the resolution.

Chair Steele moved to Resolution 21-12, the resolution authorizing the Executive Director to negotiate and execute a Memorandum of Understanding with the Rensselaer County Homeless Services Collaborative (RCHSC) AKA NY -512 Troy Rensselaer County Continuum of Care (COC). Commissioner Sanders moved to approve the resolution. Commissioner Rodriguez seconded the motion. When put to a vote the motion was unanimously approved.

Chair Steele moved to Resolution 21-13, the resolution approving alternate Summer Hours. Commissioner Sanders moved to approve the resolution. Commissioner Rodriguez seconded the motion. When put to a vote the motion was unanimously approved.

Chair Steele moved to discussion of old and new business. There was no discussion or comments on any resolutions.

Chair Steele moved to the Monthly Executive Director Report and presented Deborah A. Witkowski presented her report.

A motion to adjourn was made by Commissioner Rodriguez. Commissioner Rodriguez seconded the motion. When put to a vote the motion was unanimously approved. The meeting was adjourned at 5:02 PM.

## **CERTIFICATE**

I, DEBORAH A. WITKOWSKI, duly appointed, qualified and EXECUTIVE DIRECTOR of TROY HOUSING AUTHORITY, do hereby certify that the attached copy of the Minutes of the REMOTE Meeting of the MEMBERS of said AUTHORITY, held on the 2<sup>ND</sup> day of June 2021, is a true and correct copy of the original Minutes of said Meeting on file and of record, and I do further certify that the copy of the Resolution(s) appearing in said attached copy is a true and correct copy of the Resolution(s) adopted at said MEETING and is on file and of record.

IN TESTIMONY WHEREOF, I have hereunto set my hand and the seal of said AUTHORITY this 2<sup>ND</sup> day of JUNE 2021

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Deborah A. Witkowski  
Executive Director

(SEAL)